

## Add City of Jamaica Beach Assigned Short-Term Rental Registration Number and Maximum Occupancy

### VRBO

#### Add or Update Registration Number for your property:

1. Log in to your **VRBO** account.
2. Select **your listing** if you have more than one property.
3. Select **Local laws**.
4. Review the **Registration information** section.
5. Select **Update registration** on the Registration information page.
6. Select **Edit** and follow the steps and Save.

#### Add or Update the approved maximum occupancy for your property:

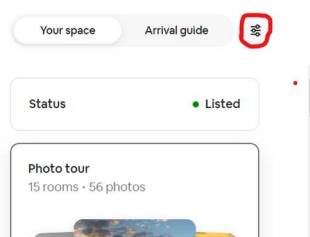
1. Log in to your **VRBO** account.
2. Select **your listing** if you have more than one property.
3. Select **Rules & policies**.
4. Tab to **House rules**.
5. Enter or update **Max overnight guests**.
6. **Save** the House rules.


### AirBNB

#### Add or Update Registration Number for your property:

1. Log in to your **AirBNB** account.
2. **Switch to Hosting**.
3. Select **Listings** and then **select the property** where you want to add the Registration Number.
4. **Listing editor** will appear.

Listing editor



5. Click on the .
6. Scroll down and click on **Regulations**.
7. Add/Edit the property **Registration Number** and Save.

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### AirBNB

#### Add or Update the approved maximum occupancy for your property:

1. Log in to your **AirBNB** account.
2. **Switch to Hosting.**
3. Select **Listings** and then **select the property** where you want to update the maximum occupancy assigned by the City of Jamaica Beach.
4. **Listing editor** will appear.
5. Select **Your Space** (it should be the default setting)
6. Scroll down and select **House Rules.**
7. Scroll down to **Number of Guests** and adjust to the City of Jamaica Beach approved Maximum Occupancy for this property.
8. Select **Save.**