



CITY OF JAMAICA BEACH

16628 San Luis Pass Road in City Council Chambers
5264 Jamaica Beach
Jamaica Beach, Texas 77554
PH (409) 737-1142 FAX (409) 737-5211
www.ci.jamaicabeach.tx.us



CITY COUNCIL WORKSHOP MEETING MINUTES

DECEMBER 2, 2013
6:00 P.M.

CALL TO ORDER

Mayor Steve Spicer called the meeting to order.

PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAG

MPT Burke led the Pledges of Allegiance to the U.S. and Texas Flag.

ROLL CALL OF ALDERMEN

The following Councilmember's were present:

*Mayor Steve Spicer
MPT Eddie Burke
Alderman Brad South
Alderman Sherwood Green
Alderman Gene Montgomery*

The following staff was present:

*City Administrator Brick
City Secretary Rushing
Police Officer Sanchez*

The following Councilmember and staff were absent:

Alderman Mary Morse

ITEMS OF BUSINESS:

- 1. DISCUSS AUTHORIZING THE CITY TO ADVERTISE FOR BIDS ON LIFTSTATION AND WASTEWATER TREATMENT PLANT IMPROVEMENTS WITH FUNDING FROM THE CDBG ROUND 2.2.**
City Administrator Brick asked Council to authorize staff to advertise for bids for the liftstation and wastewater treatment plant projects.
- 2. DISCUSS AUTHORIZING AN ADDITIONAL CHECK SIGNER.**
City Administrator Brick recommended Alderman Sherwood Green to be an additional check signer.
- 3. DISCUSS AUTHORIZING THE EMPLOYEE INCENTIVE CHECKS.**
City Administrator Brick said the item was an annual request, which is budgeted.
- 4. DISCUSS AUTHORIZING MAXWELL CO. TO CONDUCT THE ANNUAL AUDIT.**
City Administrator Brick noted Maxwell Company conducted the audit last year; she took over Glenn Ferguson's company; he said he received a proposal from Ms. Maxwell and the annual audit for both funds will not exceed \$17,850.
- 5. DISCUSS AWARDED THE BANK DEPOSITORY BID.**
*City Administrator Brick said the city received one bid from Moody National Bank; city staff recommends awarding the bid to Moody National Bank.
Victor Pierson, 16720 Sandpiper, he comment this was his first meeting he's attended in December in 15 years; as President of Moody National Bank it's been an honor and privilege to do the bank depositories for the City of Jamaica Beach.*

6. DISCUSS AWARDING THE CONTRACT FOR INSTALLATION OF AUTOMATIC WATER METERS.

City Administrator Brick said he received three bids for the installation of the automatic water meters: US Bronco Services \$42,900, National Meter Services \$50,400 and Silvas Water & Wastewater Services \$60,000; he said we need someone to install the meters rather Council decides to use one of the firms or what until the city hires full-time employees.

Mayor Spicer mentioned part of the reason Council considered hiring full-time employees were so they could install the meters; he questioned if the city has received any applications.

City Secretary Rushing replied we have not received many qualified applications.

City Administrator Brick asked Council to advise if they would like staff to continue the search for applicants or award a bid.

MPT Burke asked Mr. Brick if he had a recommendation.

City Administrator Brick replied using the lowest bid which is US Bronco Services.

Alderman Green inquired if the automatic meters would be a substantial benefit when reading the meters.

City Administrator Brick replied yes, it will cut the time from 3-4 days to around 4 hours.

Mayor Spicer inquired if there was a deadline to purchase the meters.

City Administrator Brick replied the meters had to be ordered by December 31st.

Alderman Montgomery comments we could still purchase the meters without having someone install them right away.

MPT Burke said he preferred Council to award a bid now and not wait until the city hires employees to do it.

Ginger Jones, 16612 Curlew, inquired if the city has looked into getting a system that could send the reading straight to city hall.

City Administrator Brick replied the cost is higher and requires more equipment.

CITIZEN INPUT

(REQUESTS TO ADDRESS COUNCIL MUST BE MADE TO CITY STAFF BY 5:45 P.M. ON DECEMBER 2, 2013.)

Shane Clark, 16717 Tahiti Way, asked for an update in regards to Wil Zapalac's house.

CITY ADMINISTRATOR'S REPORT

City Administrator Brick said he received a Thank You note from Texas A&M for the Ike Dike donation and JBIC for the donation the city gave them; the city will start the street paving in January on 4 or 5 streets; also reminded Council of the Christmas party on December 13th at the city park.

MAYOR'S REPORT

Mayor Spicer hoped everyone had a wonderful Thanksgiving.

ALDERMEN REPORTS

Alderman Montgomery provided an update on behalf of the Pool Committee; he said they received the bids for the swimming pool and they were very far from each other; the committee still needs to find a management company.

MPT Burke, Alderman Green & South – No Reports

POLICE REPORT

Officer Sanchez attended the meeting and provided the report; he said JBPD purchased 4 Tasers for \$5,100 all from donated money. He presented appreciation plaques to: Lynn Elliott, Edgar "Red" Griffin, and David Muti for their donations.

ADJOURN

Meeting adjourned at 6:19 p.m.



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CITY COUNCIL SPECIAL CALLED MEETING MINUTES

DECEMBER 2, 2013

6:00 P.M. (OR IMMEDIATELY FOLLOWING THE WORKSHOP MEETING)

CALL TO ORDER

Mayor Steve Spicer called the meeting to order.

ROLL CALL OF ALDERMEN

The following Councilmember's were present:

*Mayor Steve Spicer
MPT Eddie Burke
Alderman Brad South
Alderman Sherwood Green
Alderman Gene Montgomery*

The following staff was present:

*City Administrator Brick
City Secretary Rushing
Police Officer Sanchez*

The following Councilmember and staff were absent:

Alderman Mary Morse

CITIZENS REQUESTING TO ADDRESS COUNCIL ON AGENDA ITEMS

(REQUESTS TO ADDRESS COUNCIL MUST BE MADE TO CITY STAFF BY 5:45 P.M. ON DECEMBER 2, 2013.)

No requests to address Council.

ITEMS OF BUSINESS:

- 1. CONSIDER FOR ACTION AUTHORIZING THE CITY TO ADVERTISE FOR BIDS ON LIFTSTATION AND WASTEWATER TREATMENT PLANT IMPROVEMENTS WITH FUNDING FROM THE CDBG ROUND 2.2.**
Alderman Montgomery motioned to authorize the City to advertise for bids on Liftstation and Wastewater Treatment Plant improvements with funding from the CDBG Round 2.2. Second by Alderman Green. Unanimously approved by those present.
- 2. CONSIDER FOR ACTION AUTHORIZING AN ADDITIONAL CHECK SIGNER.**
Alderman Montgomery motioned to nominate Sherwood Green as an additional check signer. Second by MPT Burke. Unanimously approved by those present.
- 3. CONSIDER FOR ACTION AUTHORIZING THE EMPLOYEE INCENTIVE CHECKS.**
MPT Burke motioned to authorize the employee incentive checks. Second by Alderman Montgomery. Unanimously approved by those present.
- 4. CONSIDER FOR ACTION AUTHORIZING MAXWELL CO. TO CONDUCT THE ANNUAL AUDIT.**
Alderman Green motioned to authorize Maxwell Co. to conduct the annual audit. Second by Alderman South. Unanimously approved by those present.
- 5. CONSIDER FOR ACTION AWARDDING THE BANK DEPOSITORY BID.**

Alderman Montgomery motioned to award the bank depository bid to Moody National Bank for a 1 year contract. Second by MPT Burke. Unanimously approved by those present.

6. CONSIDER FOR ACTION AWARDING THE CONTRACT FOR INSTALLATION OF AUTOMATIC WATER METERS.

MPT Burke motioned to award the contract for installation of the automatic water meters to US Bronco Services. Second by Alderman Green. All in favor: Burke, Green Against: Montgomery, South, Spicer Motion failed.

Alderman Montgomery motioned to table the item. Second by Alderman South. All in favor: Montgomery, South, Spicer Against: Burke, Green Motion passed.

ADJOURN

Mayor Spicer said if there was no further business to come before Council he would call for a motion to adjourn. MPT Burke motioned the meeting be adjourned. Second by Alderman Green. Unanimously approved by those present. Meeting was adjourned at 6:24 p.m.