



# CITY OF JAMAICA BEACH

16628 San Luis Pass Road (2<sup>nd</sup> Floor Meeting Area)  
5264 Jamaica Beach  
Jamaica Beach, Texas 77554  
PH (409) 737-1142 FAX (409) 737-5211  
[www.ci.jamaicabeach.tx.us](http://www.ci.jamaicabeach.tx.us)



## PUBLIC HEARING MINUTES

SEPTEMBER 15, 2014  
6:00 P.M.

### CALL TO ORDER

*Mayor Steve Spicer called the Public Hearing to order.*

### PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAG

*Alderman Brad South led the Pledges of Allegiance to the U.S. and Texas Flag.*

### ROLL CALL OF ALDERMEN

*The following Councilmembers were present:*

*Mayor Steve Spicer  
MPT Gene Montgomery  
Alderman Brad South  
Alderman Sherwood Green  
Alderman Mary Morse  
Alderman Russell Rupertus*

*The following City Staff was present:*

*City Administrator Brick  
City Secretary Rushing  
Cpl. Sanchez*

### THE SUBJECT OF THE PUBLIC HEARING IS AS FOLLOWS:

THE CITY COUNCIL OF THE VILLAGE OF JAMAICA BEACH WILL HOLD A PUBLIC HEARING ON THE PROPOSED BUDGETS FOR THE FISCAL YEAR 2014/2015 AT 6:00 P.M. ON MONDAY, SEPTEMBER 18, 2014, AT CITY HALL IN THE COUNCIL CHAMBERS, 16628 SAN LUIS PASS ROAD, JAMAICA BEACH, TEXAS. ALL INTERESTED CITIZENS ARE INVITED TO ATTEND THE HEARING. COPIES OF THE BUDGETS ARE AVAILABLE BY REQUEST. THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$11,685 (1.17% INCREASE), AND OF THAT AMOUNT \$8,043 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

*Mayor Spicer read the above notice then opened the Public Hearing for discussion:*

*Don Park, 16502 Jolly Roger, questioned why the city had a \$6,000 line item expense budgeted to the Appraisal District in the General Fund Budget; he also questioned why the city had zero (0) budgeted for Donations-VFD and Donations-EMS under revenues in the Municipal Services Budget when the citizens donate up to \$5.00 monthly with their water bills payments.*

*Secretary Rushing replied the \$6,000 expense is what the city pays within the fiscal year to the Appraisal District for their services; the Appraisal District bills the city quarterly. Secretary Rushing noted the JBVFD as a separate entity; she also mentioned the city cannot budget revenue for the donations received for the*

*VFD and EMS, because all the donated money collected each month is given to the JBVFD; the city does not receive any revenue from the donations.*

*Mayor Spicer clarified the donation collection agreement between the city and JBVFD; he also explained the expense difference between the city being financially responsible for the Fire Department versus having a volunteer Fire Department.*

*No additional comments from audience, Mayor Spicer closed the Public Hearing.*

**ADJOURN**

*Public Hearing adjourned at 6:07 p.m.*



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## CITY COUNCIL SPECIAL WORKSHOP MEETING MINUTES

SEPTEMBER 15, 2014

6:00 P.M. (OR IMMEDIATELY FOLLOWING THE PUBLIC HEARING)

### CALL TO ORDER

*Mayor Spicer called the meeting to order.*

### ROLL CALL OF ALDERMEN

*The following Councilmembers were present:*

*Mayor Steve Spicer  
MPT Gene Montgomery  
Alderman Brad South  
Alderman Sherwood Green  
Alderman Mary Morse  
Alderman Russell Rupertus*

*The following City Staff was present:*

*City Administrator Brick  
City Secretary Rushing  
Cpl. Sanchez*

### ITEMS OF BUSINESS:

1. DISCUSS APPROVING THE MINUTES OF THE FOLLOWING MEETINGS:
  - a. CALLED MEETING – MAY 19, 2014
  - b. WORKSHOP & SPECIAL CALLED MEETING – JUNE 2, 2014
  - c. WORKSHOP & SPECIAL CALLED MEETING – JULY 7, 2014
  - d. BUDGET MEETING – JULY 14, 2014
  - e. BUDGET MEETING – JULY 21, 2014
  - f. WORKSHOP MEETING – AUGUST 4, 2014
  - g. CALLED MEETING – AUGUST 18, 2014

*Mayor Spicer noted the above minutes were previously provided to Council to review; he asked Council if they had any corrections or additions to the minutes. No changes from Council. No further discussion.*

2. DISCUSS APPROVING A JOINT RESOLUTION ESTABLISHING AND CONTINUING INTERJURISDICTIONAL EMERGENCY MANAGEMENT PLAN.

*City Administrator Brick said a copy of the Joint Resolution was provided to Council; Galveston County asked all the cities to approve the joint resolution as a renewal and continuation of their participation in the Galveston County Emergency Management Plan; he noted he was appointed as the Emergency Management Coordinator for the City of Jamaica Beach. No further discussion.*

3. DISCUSS AMENDING THE FOLLOWING GENERAL FUND BUDGET LINE ITEMS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014 TO ADJUST AND PROPERLY RECORD THE UNFORSEEN REVENUE/EXPENSES:
  - a. CREATE REVENUE LINE ITEM 512 SWIMMING POOL USER FEE AND INCREASE THE GENERAL FUND BUDGET \$13,000 TO REFLECT RECEIVED REVENUE.
  - b. CREATE THE FOLLOWING EXPENSE LINE ITEMS AND BUDGET AMOUNT FOR THE SWIMMING POOL:
    - 1) 40010 SALARIES BUDGET \$10,650
    - 2) 40020 PAYROLL TAXES BUDGET \$700
    - 3) 40040 TELEPHONE BUDGET \$300
    - 4) 40060 WATER/SEWER BUDGET \$300
    - 5) 40070 ELECTRICITY BUDGET \$750
    - 6) 40080 MOWING BUDGET \$300
  - c. TRANSFER \$1,000 FROM 14046 PD RETIREMENT TO 14035 PD TRUNKED RADIOS.
  - d. TRANSFER \$600 FROM 14046 PD RETIREMENT TO 14036 UNIFORMS.
  - e. TRANSFER \$500 FROM 14046 PD RETIREMENT TO 14044 CHIEF EXPENSE.
  - f. TRANSFER \$600 FROM 14046 PD RETIREMENT TO 14052 P/S BLDG-ELECTRICITY.
  - g. TRANSFER \$900 FROM 14046 PD RETIREMENT TO 14056 P/S BLDG-WINDSTORM.
  - h. TRANSFER \$1,600 FROM 14046 PD RETIREMENT TO P/S BLDG-JANITORIAL.
  - i. TRANSFER \$3,500 FROM 17010 BUILDING M&R TO 17310 VFD BLDG M&R.
  - j. TRANSFER \$1,000 FROM 17030 CH MISC TO 17016 INS-WINDSTORM.
  - k. TRANSFER \$5,000 FROM 17030 CH MISC TO 13008 BEACH TOURISM.
  - l. TRANSFER \$1,500 FROM 17030 CH MISC TO 13004 TRAFFIC SIGNS.
  - m. TRANSFER \$500 FROM 17030 CH MISC TO 13006 STREET LIGHTING.
  - n. TRANSFER \$5,000 FROM 13018 BULKHEAD MAINTENANCE TO 13008 BEACH TOURISM.
  - o. TRANSFER \$500 FROM 13024 BEACH EROSION TO 13026 MOSQUITO CONTROL.
  - p. TRANSFER \$5,000 FROM 35190 MARKETING TO 35200 BEACH SURVEY.

*Council and staff discussed the above budget adjustments. Mayor Spicer opened the discussion: Ginger Jones, 16612 Curlew, inquired about the swimming pool revenue and expense; she also inquired what the expenses from 13008 Beach Tourism were.*

*City Secretary Rushing responded Council nor city staff could predict the amount of revenue the city would receive from pool user fees at the time the budget was adopted since the pool was still under construction; the unforeseen expenses from Beach Tourism were the additional beach rakings caused by the unusually excessive seaweed season.*

4. DISCUSS AMENDING THE FOLLOWING MUNICIPAL SERVICES FUND BUDGET LINE ITEMS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014 TO ADJUST AND PROPERLY RECORD THE UNFORSEEN EXPENSES:
  - a. TRANSFER \$900 FROM 20044 MISCELLANEOUS TO 20031 INSURANCE-WINDSTORM.
  - b. TRANSFER \$18,000 FROM 20020 SALARIES TO 20023 CONTRACT SERVICES.
  - c. TRANSFER \$13,600 FROM 20020 SALARIES TO 20024 PROFESSIONAL FEES.
  - d. TRANSFER \$10,000 FROM 20020 SALARIES TO 20002 REPAIRS (WATER).
  - e. TRANSFER \$4,000 FROM 20020 SALARIES TO 20003 TAP EXPENSES (WATER).
  - f. TRANSFER \$1,000 FROM 20020 SALARIES TO 20012 TAP EXPENSES (SEWER).
  - g. TRANSFER \$38,400 FROM 20020 SALARIES, \$8,300 FROM 20021 PAYROLL TAXES, \$8,500 FROM 20022 RETIREMENT, & \$9,000 FROM 20010 PERMITS, DUES, FEES TO 20011 REPAIRS (SEWER).

*Council and staff discussed the above budget adjustments. City Secretary Rushing noted the Municipal Services Fund Budget was adopted with the intent to hire full-time water and wastewater employees as a replacement for contracting the services; since the city was unable to employ qualified employees, its results are the above budget adjustments.*

**5. DISCUSS ADOPTING FY 2014-2015 BUDGETS.**

*Mayor Spicer mentioned the numerous budget meetings between Council and staff before submitting the proposed budgets to the City Secretary. He opened the item for discussion:*

*Ken Henckel, 16527 Jamaica Beach Rd, asked what the dollar difference was between last year's budget compared to this FY budget.*

*The budget amounts were given to Mr. Henckel and announced they were posted on the city's website for viewing.*

**6. DISCUSS ADOPTING ORDINANCE 2014-3, LEVYING AD VALOREM TAXES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, SETTING THE PROPERTY TAX RATE AT \$0.266334 PER \$100 OF PROPERTY VALUE.**

*Mayor Spicer noted the city's proposed tax rate as being the same as the Galveston County Tax Office calculated effective tax rate, which is the total tax rate needed to raise the same amount of property tax revenue from the same properties in both the 2013 tax year and the 2014 tax year. He opened the discussion:*

*Ginger Jones, 16612 Curlew, inquired what last year's tax rate was.*

*City Secretary Rushing replied the preceding year's tax rate was \$0.264380 per \$100 and the proposed tax rate is \$0.266334 per \$100 of property value, which is less than a \$0.002 increase.*

**CITIZEN INPUT**

*(REQUESTS TO ADDRESS COUNCIL MUST BE MADE TO CITY STAFF BY 5:45 P.M. ON SEPTEMBER 15, 2014.)*

*Hal Newsom, 3607 Cove View, explained his air boat business to Council.*

*Jeanne Henckel, 16527 Jamaica Beach Rd, proposed a walking path from 3005 down Buccaneer to the beach.*

**CITY ADMINISTRATOR'S REPORT**

*City Administrator Brick reported the house declared a disaster on 16715 Tahiti sold; the city received \$24,127.54 from the sale of the house as reimbursement for accumulated legal fees; October 7<sup>th</sup> as National Night Out; he also mentioned the city will be purchasing shirts for Councilmembers.*

**MAYOR'S REPORT**

*Mayor Spicer noted National Night Out will be at the City Park.*

**ALDERMEN REPORTS**

*MPT Montgomery, Alderman South, Green and Rupertus – No Reports*

*Alderman Morse reported the Park Board is starting to prepare for the upcoming Holiday Events at the City Park.*

**POLICE REPORT**

*Cpl. Sanchez attended the meeting to report the PD issued 2 warnings for golf carts and had a felony arrest.*

**ADJOURN**

*Meeting adjourned at 6:42 p.m.*



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## CITY COUNCIL CALLED MEETING MINUTES

SEPTEMBER 15, 2014

6:00 P.M. (OR IMMEDIATELY FOLLOWING THE SPECIAL WORKSHOP MEETING)

### CALL TO ORDER

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### ROLL CALL OF ALDERMEN

*The following Councilmembers were present:*

*Mayor Steve Spicer  
MPT Gene Montgomery  
Alderman Brad South  
Alderman Sherwood Green  
Alderman Mary Morse  
Alderman Russell Rupertus*

*The following City Staff was present:*

*City Administrator Brick  
City Secretary Rushing  
Cpl. Sanchez*

### CITIZENS REQUESTING TO ADDRESS COUNCIL ON AGENDA ITEMS

(REQUESTS TO ADDRESS COUNCIL MUST BE MADE TO CITY STAFF BY 5:45 P.M. ON SEPTEMBER 15, 2014.)

*No requests to address Council.*

### ITEMS OF BUSINESS:

1. CONSIDER FOR ACTION APPROVING THE MINUTES OF THE FOLLOWING MEETINGS:
  - a. CALLED MEETING – MAY 19, 2014
  - b. WORKSHOP & SPECIAL CALLED MEETING – JUNE 2, 2014
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  - e. BUDGET MEETING – JULY 21, 2014
  - f. WORKSHOP MEETING – AUGUST 4, 2014
  - g. CALLED MEETING – AUGUST 18, 2014

*Alderman Green motioned to approve the above listed minutes. Second by MPT Montgomery. Motion unanimously approved.*

2. CONSIDER FOR ACTION APPROVING A JOINT RESOLUTION ESTABLISHING AND CONTINUING INTERJURISDICTIONAL EMERGENCY MANAGEMENT PLAN.

*Alderman Rupertus motioned to approve a Joint Resolution Establishing and Continuing Interjurisdictional Emergency Management Plan. Second by Alderman South. Motion unanimously approved.*

**3. CONSIDER FOR ACTION AMENDING THE FOLLOWING GENERAL FUND BUDGET LINE ITEMS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014 TO ADJUST AND PROPERLY RECORD THE UNFORSEEN REVENUE/EXPENSES:**

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- o. TRANSFER \$500 FROM 13024 BEACH EROSION TO 13026 MOSQUITO CONTROL.
- p. TRANSFER \$5,000 FROM 35190 MARKETING TO 35200 BEACH SURVEY.

*Alderman Green motioned to make the above amendments to the General Fund Budget for the FY ending September 30, 2014. Second by MPT Montgomery. Motion unanimously approved.*

**4. CONSIDER FOR ACTION AMENDING THE FOLLOWING MUNICIPAL SERVICES FUND BUDGET LINE ITEMS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2014 TO ADJUST AND PROPERLY RECORD THE UNFORSEEN EXPENSES:**

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*Alderman South motioned to make the above amendments to the Municipal Services Budget for the FY ending September 30, 2014. Second by Alderman Morse. Motion unanimously approved.*

**5. CONSIDER FOR ACTION ADOPTING FY 2014-2015 BUDGETS.**

*Alderman Green motioned to adopt the FY 2014-2015 Budgets. Second by MPT Montgomery. Motion unanimously approved.*

6. **CONSIDER FOR ACTION ADOPTING ORDINANCE 2014-3, LEVYING AD VALOREM TAXES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2014, SETTING THE PROPERTY TAX RATE AT \$0.266334 PER \$100 OF PROPERTY VALUE.**

*Alderman Rupertus motioned to adopt Ordinance 2014-3, Levying Ad Valorem Taxes for the Fiscal Year Beginning October 1, 2014, Setting the Property Tax Rate at \$0.266334 per \$100 of Property Value. Second by Alderman South. Motion unanimously approved.*

#### **ADJOURN**

*Mayor Spicer said if there was no further business to come before Council he would call for a motion to adjourn. Alderman South motioned the meeting be adjourned. Second by Alderman Green. Motion unanimously approved. Meeting was adjourned at 6:50 p.m.*