



# CITY OF JAMAICA BEACH

16628 San Luis Pass Road in City Council Chambers  
5264 Jamaica Beach  
Jamaica Beach, Texas 77554  
PH (409) 737-1142 FAX (409) 737-5211  
www.ci.jamaicabeach.tx.us



## CITY COUNCIL BUDGET WORKSHOP MEETING MINUTES

JULY 16, 2018  
5:30 P.M.

### CALL TO ORDER

*Mayor Steve Spicer called the meeting to order.*

### PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

*Alderman David Welch led the Pledges of Allegiance to the U.S. and Texas Flags.*

### ROLL CALL OF ALDERMEN

*The following Councilmember's were present:*

*Mayor Steve Spicer  
Alderman David Welch  
Alderman Rosemary Lindley  
Alderman Marci Kurtz*

*The following Councilmember was absent:*

*MPT Sherwood Green  
Alderman Russell Rupertus*

*The following staff was present:*

*City Administrator Hutchison  
Police Chief Heiman*

### ITEMS OF BUSINESS:

#### 1. DISCUSS FY 2017/2018 BUDGETS.

*City Administrator Hutchison noted the city is 75% into the FY 2017/2018 Budgets and projected to complete the fiscal year on budget.*

#### 2. DISCUSS FY 2018/2019 PROPOSED BUDGETS.

*City Administrator Hutchison noted he was directed by Council to seek estimates for items to be considered for the FY 2018-2019 Budgets. He said a request was submitted to AB Signs to provide an estimate (not quote) for a digital marquee outside of City Hall; he should have estimate by the end of the week. He did however, receive estimates for the following: closed cell spray insulation in Fire Department \$12,420; replace four (4) 2 inch water lines \$45,600 to \$55,000; install 3 fire hydrants \$19,500, replace water valves \$1,200; he noted 5% to 10% should be added to each estimate for inflation. He is proposing up to a 3% merit increase for city staff; going forward, he recommends all staff increases be tied to a successful performance evaluation, which he will be developing the criteria for to implement by early fall; increase funds for personnel and shade at the pool; repairing the culvert system on Buccaneer near the beach entrance.*

### ADJOURN

*Meeting was adjourned at 6:00 p.m. Council remained in their seats for the Regular Meeting, which started immediately after the Budget Workshop Meeting.*



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## CITY COUNCIL REGULAR MEETING MINUTES

JULY 16, 2018  
6:00 P.M.

### CALL TO ORDER

*Mayor Steve Spicer called the meeting to order.*

### ROLL CALL OF ALDERMEN

*The following Councilmember's were present:*

*Mayor Steve Spicer  
Alderman David Welch  
Alderman Rosemary Lindley  
Alderman Marci Kurtz*

*The following Councilmember was absent:*

*MPT Sherwood Green  
Alderman Russell Rupertus*

*The following staff was present:*

*City Administrator Hutchison  
Police Chief Heiman*

### PUBLIC COMMENTS (LIMITED TO THREE (3) MINUTES PER PERSON)

*No requests to address Council.*

### ITEMS FOR CONSIDERATION:

1. **CONSIDER FOR ACTION APPROVING THE MINUTES OF THE FOLLOWING MEETINGS:**
  - a. REVISED MINUTES – APRIL 16, 2018
  - b. WORKSHOP MEETING – JUNE 4, 2018
  - c. REGULAR CALLED MEETING – JUNE 18, 2018

*Alderman Welch motioned to approve the above listed minutes. Second by Alderman Kurtz. Motion unanimously approved by those present.*

2. **CONSIDER FOR ACTION APPROVING THE PROPOSAL FROM LARRY RYAN HEATING & AIR CONDITIONING, INC. TO REPLACE THE A/C UNIT IN THE CITY HALL FIRE DEPARTMENT, DELEGATING THE CITY ADMINISTRATOR AS THE CONTRACTING OFFICER.**

*Alderman Kurtz motioned to approve the proposal from Larry Ryan Heating & Air Conditioning, Inc. to replace the A/C unit in the City Hall Fire Department, delegating the City Administrator as the Contracting Officer, funding from budget line item 17010 Building M & R. Second by Alderman Welch. Motion unanimously approved by those present.*

3. **CONSIDER FOR ACTION APPROVING A RESOLUTION REQUESTING THE STATE OF TEXAS AND THE TEXAS GENERAL LAND OFFICE ANNUALLY SET ASIDE A PORTION OF THE STATE**

**GOMESA FUNDS FOR TEXAS COASTAL CITIES AND CONTINUE TO FULLY FUND THE COASTAL EROSION PROTECTION RESPONSE ACT (CEPRA) PROGRAM WITH STATE REVENUES.**

*Alderman Lindley motioned to approve the above stated Resolution. Second by Alderman Welch. Motion unanimously approved by those present. Creating Resolution 2018-3.*

**CITY ADMINISTRATOR'S REPORT**

*City Administrator Hutchison reported he sent Mr. & Mrs. Siarski a "thank you" letter for donating floatation devices to the pool; he noted he spoke with a Representative from the Army Corp of Engineer and was informed the city cannot mechanically rake the beach until the USACE seaweed removal permit is approved.*

**MAYOR'S REPORT**

*Mayor Spicer reported on the Beach Dune Project; he directed city staff to contact the legal team to postpone further action until item can be placed on the August Council Agenda for discussion and consideration to continue or end the project.*

**ALDERMEN REPORTS**

*Alderman Lindley reported she met with a Palapa Company this morning to get a quote to install Palapas at the city pool for shade; she noted the Park Board is collaborating with JBIC for shade at the city park; they will also be seeking a quote to install Palapas at the city park; the pool and park will use the same type of shade, either palapas or sun-sails, for a cohesive look.*

*Alderman Kurtz and Alderman Welch – No Reports*

**POLICE REPORT**

*Police Chief Heiman reported low traffic this past weekend possibly due to the rain.*

**ADJOURN**

*Mayor Spicer said if there was no further business to come before Council he would call for a motion to adjourn. Alderman Welch motioned the meeting be adjourned. Second by Alderman Kurtz. Motion unanimously approved by those present. Meeting adjourned at 6:10 p.m.*