



# CITY OF JAMAICA BEACH

16628 San Luis Pass Road  
5264 Jamaica Beach  
Jamaica Beach, Texas 77554  
PH (409) 737-1142 FAX (409) 737-5211  
www.ci.jamaicabeach.tx.us



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**CITY COUNCIL  
SPECIAL WORKSHOP MEETING  
HELD AT SEASIDE BAPTIST CHURCH  
16534 SAN LUIS PASS RD.  
MINUTES**

**MAY 23, 2011  
6:00 P.M.**

**CALL TO ORDER**

*Mayor Victor Pierson called the meeting to order.*

**PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS**

*City Administrator John Brick led the Pledge of Allegiance to the U.S. Flag.*

**ROLL CALL OF ALDERMEN**

*The following Councilmember's were present:*

*Mayor Victor Pierson  
Alderman Sherwood Green  
Alderman Mary Morse  
Alderman Gene Montgomery*

*The following staff was present:*

*City Administrator Brick  
City Secretary Rushing  
Police Chief McLane*

*The following Councilmember was absent:*

*MPT Eddie Burke  
Alderman Brad South*

**ITEMS OF BUSINESS:**

**1. ADMINISTER OATH OF OFFICE TO ELECTED COUNCIL MEMBERS.**

*Judge J.J. Brown administered the Oath of Office to Mayor Victor Pierson and Alderman Mary Morse.*

**2. DISCUSS APPOINTMENT OF MAYOR PRO-TEM.**

*Mayor Pierson suggests the reappointment of Eddie Burke as Mayor Pro-Tem. He said Eddie has done a good job this last year as Mayor Pro-Tem. All Council members present agreed.*

**3. DISCUSS HAZARD MITIGATION RESOLUTION.**

*John Lee from the Office of Emergency Management attended the meeting to explain the importance of approving the resolution. He mentioned approval of the resolution was a requirement to receive disaster federal funding for mitigation purposes.*

**4. DISCUSS BEACH CLEANING/RAKING PROPOSAL.**

*City Administrator Brick explained to Council the proposal received from Beach Cleaning Services for cleaning/raking of the beach. He mentioned that Beach Cleaning Services has cleaned and rake the beach for Jamaica Beach the last 5 years. If approved by Council, Beach Cleaning Services will rake the beach before Memorial Weekend.*

**5. DISCUSS FLAMINGO BULKHEAD BIDS.**

*Item was tabled and not discussed.*

**6. DISCUSS RESOLUTION FOR THE UNITED BOARD OF HEALTH MEMBER APPOINTMENTS.**

*Mayor Pierson read the letter received from the Galveston County Health District recommending reappointment of 5 members and approval of 1 new member.*

**7. DISCUSS UPDATES TO CITY HALL DUE TO THE FIRE.**

City Administrator Brick provided Council with an update. He said Blackmon Mooring completed the cleaning and drying of all the city hall areas affected by the fire. They also re-boxed all the city records that were salvaged from the fire then shredded the old and/or damaged records. He mentioned the city offices are temporarily located on the 3<sup>rd</sup> floor fire training room. City staff is able to function as usual. He said he is waiting to hear back from the city's insurance company before rebuilding.

**8. DISCUSS DIRECTING THE CITY ADMINISTRATOR TO ACCEPT RFP'S (REQUEST FOR PROPOSAL) FOR A PUBLIC ADJUSTOR.**

City Administrator Brick provided Council with information from the City Attorney and Attorney General's Office regarding RFP's. Mayor Pierson said the item was discussed and voted on during the Emergency Meeting held on May 4<sup>th</sup>, but would like for Council to reaffirm their decision to use Jansen as the city's public adjustor.

**9. DISCUSS THE PURCHASE OF THREE LAPTOPS FOR THE POLICE DEPARTMENT FROM THE OSSI GRANT.**

Police Chief McLane started by saying that he would like to purchase four new laptops instead of three. He said the laptops would give the patrolmen immediate access to other police department records. Chief McLane said the city would need to purchase the laptops, but would be fully reimbursed by the OSSI Grant.

**10. DISCUSS THE PURCHASE OF A NEW POLICE VEHICLE NOT TO EXCEED \$55,000 WITH FUNDING TO COME FROM UNDESIGNATED RESERVE FUNDS.**

Chief McLane said during a recent conference he attended he was informed that he could use the State contract to purchase a new 2011 Tahoe at a cheaper rate than using the HGAC contract. The savings would be nearly \$6,200 for a turn key fully equipped police Tahoe. He said he is requesting the purchase now instead of later, because once the 2012 are available he will no longer be able to get the cheaper rate. Mayor Pierson noted the purchase of a new police fleet was discussed during the budget process. He said since the city only budgeted for one police vehicle that he could make the purchase from undesignated reserve funds. Mayor Pierson said by purchasing two new 2011 vehicles this year and possibly a third one in 2013 that should bring the police department fleet back in cycle.

**11. DISCUSS APPROVING AN AGREEMENT WITH SCIENCE APPLICATIONS INTERNATIONAL CORP. FOR MONITORING OF DEBRIS REMOVAL.**

City Administrator Brick said Breck Monitoring Services merged with Science Applications International Corporation. He explained the city is required to have an agreement with a debris monitoring service company to receive federal funding. He said the city usually piggy-backs with the City of Galveston's agreement.

**12. DISCUSS APPROVING A PROCLAMATION DECLARING THE MONTH OF MAY AS MOTORCYCLE SAFETY AND AWARENESS MONTH.**

Mayor Pierson read the proclamation declaring the month of May as Motorcycle Safety and Awareness Month and asked for Council approval during the Special Called Meeting considering the recent loss of a JBVFD firefighter.

**CITY ADMINISTRATOR'S REPORT – No Report.**

**MAYOR'S REPORT**

Mayor Pierson reported that Hurricane season starts June 1<sup>st</sup> and the city will be conducting their Hurricane Meeting on Saturday, June 4<sup>th</sup> starting at 9:45 a.m. in front of City Hall.

**ALDERMEN REPORTS**

Alderman Montgomery congratulated the city staff for their work after the fire and getting everything functioning again so quickly. He also asked everyone to please keep the people that have been afflicted in their thoughts and prayer, such as city staff and Councilmember Burke.

Alderman Morse invited everyone to attend the Annual Memorial Day Fundraiser Dance that will be held on Saturday, May 28<sup>th</sup> starting at 6:00 p.m. at the City Park.

Alderman Green – No Report.

**POLICE REPORT**

Chief McLane announced that the JBPD will be prepared for the Memorial Day Weekend. They will have the police boat patrolling the canals, the UTV patrolling the beach and increase patrol on the streets. He reminded everyone that it is "Click-It or Ticket" weekend, so please be sure to wear your seatbelt. He asked everyone to "Be Safe" this weekend.

**CITIZEN INPUT**

(REQUESTS TO ADDRESS COUNCIL MUST BE MADE TO CITY STAFF BY 5:45 P.M. ON MAY 23, 2011.)

There were no requests to address Council.

**ADJOURN**

Meeting adjourned at 6:47 p.m.



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**ROLL CALL OF ALDERMEN**

*The following Councilmember's were present:*

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Alderman Gene Montgomery*

*The following staff was present:*

*City Administrator Brick  
City Secretary Rushing  
Police Chief McLane*

*The following Councilmember was absent:*

*MPT Eddie Burke  
Alderman Brad South*

**CITIZENS REQUESTING TO ADDRESS COUNCIL ON AGENDA ITEMS**

*(REQUESTS TO ADDRESS COUNCIL MUST BE MADE TO CITY STAFF BY 5:45 P.M. ON MAY 23, 2011.)*

*There were no requests to address Council.*

**ITEMS OF BUSINESS:**

**1. CONSIDER APPOINTMENT OF MAYOR PRO-TEM.**

*Alderman Green motioned to appoint Eddie Burke as Mayor Pro-Tem. Second by Alderman Morse. Unanimously approved by those present.*

**2. CONSIDER APPROVING THE HAZARD MITIGATION RESOLUTION.**

*Alderman Morse motioned to approve the Hazard Mitigation Resolution. Second by Alderman Green. Unanimously approved by those present.*

**3. CONSIDER APPROVING THE BEACH CLEANING/RAKING PROPOSAL.**

*Alderman Green motioned to approve the proposal from Beach Cleaning Services for the cleaning/raking of the beach. Second by Alderman Morse. Unanimously approved by those present.*

**4. CONSIDER APPROVING A BID TO REPAIR THE FLAMINGO BULKHEAD.**

*Item tabled for lack of a motion.*

**5. CONSIDER APPROVING A RESOLUTION FOR THE UNITED BOARD OF HEALTH MEMBER APPOINTMENTS.**

*Alderman Morse motioned to approve a resolution for the United Board of Health member appointments. Second by Alderman Green. Unanimously approved by those present.*

**6. CONSIDER AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT RFP'S (REQUEST FOR PROPOSAL) FOR A PUBLIC ADJUSTOR.**

*Alderman Montgomery motioned to reaffirm the engagement to use Jansen as the Public Adjustor for the fire claim. Second by Alderman Morse. Unanimously approved by those present.*

**7. CONSIDER APPROVING THE PURCHASE OF THREE LAPTOPS FOR THE POLICE DEPARTMENT FROM THE OSSI GRANT.**

*Alderman Morse motioned to approve the purchase of four (4) laptops for the Police Department from the OSSI Grant. Second by Alderman Montgomery. Unanimously approved by those present.*

**8. CONSIDER APPROVING THE PURCHASE OF A NEW POLICE VEHICLE NOT TO EXCEED \$55,000 WITH FUNDING TO COME FROM UNDESIGNATED RESERVE FUNDS.**

*Alderman Green motioned to approve the purchase of a new police vehicle not to exceed \$55,000 with the funding to come from undesignated reserve funds. Second by Alderman Montgomery. Unanimously approved by those present.*

**9. CONSIDER APPROVING AN AGREEMENT WITH SCIENCE APPLICATIONS INTERNATIONAL CORP. FOR MONITORING OF DEBRIS REMOVAL.**

*Alderman Morse motioned to approve an agreement with Science Applications International Corp. for monitoring of debris removal. Second by Alderman Montgomery. Unanimously approved by those present.*

**10. CONSIDER APPROVING A PROCLAMATION DECLARING THE MONTH OF MAY AS MOTORCYCLE SAFETY AND AWARENESS MONTH.**

*Alderman Green motioned to approve a proclamation declaring the month of May as Motorcycle Safety and Awareness Month. Second by Alderman Morse. Unanimously approved by those present. The proclamation was presented to Andrew Lockhart.*

**ADJOURN**

*Mayor Pierson said that if there was no further business to come before Council he would call for a motion to adjourn. Alderman Morse motioned that the meeting be adjourned. Second by Alderman Montgomery. Unanimously approved by those present. The meeting was adjourned at 6:50 p.m.*