



CITY OF JAMAICA BEACH

16628 San Luis Pass Road in City Council Chambers
5264 Jamaica Beach
Jamaica Beach, Texas 77554
PH (409) 737-1142 FAX (409) 737-5211
www.ci.jamaicabeach.tx.us



CITY COUNCIL SPECIAL WORKSHOP & REGULAR CALLED MEETING MINUTES

MAY 21, 2018
6:00 P.M.

CALL TO ORDER

Mayor Steve Spicer called the meeting to order.

PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

MPT Gene Montgomery led the Pledges of Allegiance to the U.S. and Texas Flags.

ROLL CALL OF ALDERMEN

The following Councilmember's were present:

Mayor Steve Spicer

MPT Gene Montgomery (stepped down after Russell Rupertus was sworn in)

Alderman Sherwood Green

Alderman Rosemary Lindley

Alderman Marci Kurtz

Alderman Russell Rupertus (took his seat after he was sworn in)

The following Councilmember was absent:

Alderman David Welch

The following staff was present:

City Administrator Brick

City Secretary Rushing

Police Chief Heiman

PUBLIC COMMENTS (LIMITED TO THREE (3) MINUTES PER PERSON)

No requests to address Council.

ITEMS OF BUSINESS:

1. DISCUSS AND CONSIDER FOR ACTION APPROVING THE MINUTES OF THE FOLLOWING MEETINGS:
 - a. WORKSHOP MEETING – APRIL 2, 2018
 - b. SPECIAL WORKSHOP & REGULAR CALLED MEETING – APRIL 16, 2018
 - c. SPECIAL WORKSHOP & SPECIAL CALLED MEETING – MAY 15, 2018

No discussion. Alderman Green motioned to approve the above listed minutes. Second by Alderman Kurtz. Motion unanimously approved by those present.
2. ADMINISTER OATH OF OFFICE TO CITY OFFICERS ELECTED IN THE MAY 5, 2018 CITY OFFICERS' GENERAL ELECTION.

Mayor Spicer presented Gene Montgomery with a Certificate of Recognition for serving on City Council for the past 8 years. City Secretary Rushing administered the Oath of Office to Sherwood Green, Marci Kurtz and Russell Rupertus who were elected to office during the May 5, 2018 General Election. Alderman Rupertus took his seat.

3. DISCUSS AND CONSIDER FOR ACTION APPOINTING A MAYOR PRO-TEM.

Mayor Spicer recommended Sherwood Green be appointed as Mayor Pro-Tem since he has been on Council the longest. Alderman Lindley motioned to appoint Sherwood Green as Mayor Pro-Tem. Second by Alderman Kurtz. Motion unanimously approved by those present.

4. DISCUSS AND CONSIDER FOR ACTION APPROVING A BID FOR THE DISASTER RECOVERY ASSISTANCE SERVICES (DEBRIS REMOVAL).

City Administrator Brick informed Council that the city received 4 bids for the services, but has not had a chance to review them; he recommended the item be Tabled until the bids were reviewed. MPT Green motioned to Table the item. Second by Alderman Rupertus. Motion unanimously approved by those present.

5. DISCUSS AND CONSIDER FOR ACTION APPROVING THE BID FROM LUCAS CONSTRUCTION FOR \$2,600 FOR CLEANING THE CULVERTS AND EXCAVATING APPROX. 200 FT. OF THE DITCHES IN THE 16600 SECTION OF SANDPIPER (SECTION 23), DELEGATING THE CITY ADMINISTRATOR AS THE CONTRACTING OFFICER, FUNDING FROM DRAINAGE M&R.

City Administrator Brick provided a copy of the bid to Council then explained the request to excavate 200 ft. of the ditches in the 16600 section of Sandpiper. He noted the property owners in that section were interested in having the ditches cleaned out so they could install culverts. Mayor Spicer opened the discussion for public comment:

Jacob Grow, 16631 John Silver, inquired if the city received any other bids; did the city seek other bids. City Administrator Brick replied no to both questions.

Alderman Lindley asked the City Administrator to clarify what the residents' plan to do. City Administrator Brick replied once the area is dug out the residents plan to install their own culverts (at their own expense) then will smooth them over so it's flat land and not a ditch.

MPT Green motioned to approve the bid from Lucas Construction for \$2,600 for cleaning the culverts and excavating approx. 200 ft. of the ditches in the 1600 Section of Sandpiper, delegating the City Administrator as the contracting officer, funding from Drainage M&R. Second by Alderman Rupertus. Motion unanimously approved by those present.

6. DISCUSS AND CONSIDER FOR ACTION AN ORDINANCE AMENDING AND RESTATING ORDINANCE 2017-9 OF THE CITY OF JAMAICA BEACH, TEXAS, ESTABLISHING RULES OF DECORUM AND PROCEDURES FOR ATTENDEES AT COUNCIL MEETINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ALL OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Spicer explained the amendments to the Ordinance; he noted the Audio and Video Recording section of the Ordinance was restated and a definition page was added. Alderman Rupertus inquired if the City Attorney made the amendments. Mayor Spicer replied yes. MPT Green motioned to approve the amended Ordinance. Second by Alderman Lindley. Motion unanimously approved by those present. Creating Ordinance 2018-2.

CITY ADMINISTRATOR'S REPORT – No Report

MAYOR'S REPORT

Mayor Spicer reported the Annual Bake Sale is Saturday here at City Hall; he presented John Brick with a Retirement Plaque thanking him for his 18 years of service as the City Administrator; he noted he will be missed.

ALDERMEN REPORTS

Alderman Rupertus thanked the citizens for the opportunity to serve on Council.

Alderman Lindley reported the Park Board Annual Memorial Day Event is coming up and they are in need of more volunteers, please contact herself or JoBeth if you are interested in volunteering; the Park Board has extended the Memorial Brick Fundraiser starting May 26th; said she attended the GLO Coastal Grant Funding

Workshop and is looking forward to working with the new City Administrator on compiling and submitting a grant to increase the footprint of the city park.

MPT Green and Alderman Kurtz – No Reports

POLICE REPORT – No Report

ADJOURN

Mayor Spicer said if there was no further business to come before Council he would call for a motion to adjourn. MPT Green motioned the meeting be adjourned. Second by Alderman Rupertus. Motion unanimously approved by those present. Meeting was adjourned at 6:16 p.m. Council remained in their seats for the Executive Session Meeting, which started immediately after the Special Workshop & Regular Called Meeting.



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CITY COUNCIL NOTICE OF EXECUTIVE SESSION SPECIAL CALLED MEETING AGENDA

MAY 21, 2018

6:00 P.M. (OR IMMEDIATELY FOLLOWING THE SPECIAL WORKSHOP & REGULAR CALLED MEETING)

CALL TO ORDER

ROLL CALL OF ALDERMEN

The following Councilmember's were present:

*Mayor Steve Spicer
MPT Sherwood Green
Alderman Rosemary Lindley
Alderman Marci Kurtz
Alderman Russell Rupertus*

The following Councilmember was absent:

Alderman David Welch

The following staff was present:

*City Administrator Brick
City Secretary Rushing
Police Chief Heiman*

ITEMS OF BUSINESS:

1. THE CITY COUNCIL WILL HOLD A CLOSED EXECUTIVE SESSION PURSUANT TO THE PROVISIONS OF THE OPEN MEETINGS LAW, CHAPTER 551, TEXAS GOVERNMENT CODE, AS AUTHORIZED BY SECTION 551.074 – PERSONNEL MATTERS: INTERVIEW CANDIDATES FOR THE CITY ADMINISTRATOR POSITION.

Mayor Spicer read the above caption then noted Council will be interviewing two candidates: Brad Heiman and Sean Hutchison. Council convened in Executive Session at 6:17 p.m. with Mr. Heiman being the first to interview for the City Administrator position.

2. RECONVENE IN OPEN SESSION TO CONSIDER ACTION, IF ANY, ON THE POSITION OF CITY ADMINISTRATOR.

Council reconvened in Open Session at 7:50 p.m. Alderman Lindley motioned to appoint Sean Hutchison as the City Administrator and Lupe Rushing as the Interim City Administrator until Mr. Hutchison can start. Second by Alderman Green. Motion unanimously approved by those present.

ADJOURN

Mayor Spicer said if there was no further business to come before Council he would call for a motion to adjourn. Alderman Kurtz motioned the meeting be adjourned. Second by Alderman Rupertus. Motion unanimously approved by those present. Meeting adjourned at 7:51 p.m.