



# CITY OF JAMAICA BEACH

16628 San Luis Pass Road in City Council Chambers  
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## CITY COUNCIL WORKSHOP & REGULAR MEETING MINUTES

JANUARY 15, 2018  
6:00 P.M.

### CALL TO ORDER

*Mayor Steve Spicer called the meeting to order.*

### PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS

*Alderman Sherwood Green led the Pledges of Allegiance to the U.S. and Texas Flags.*

### ROLL CALL OF ALDERMEN

*The following Councilmember's were present:*

*Mayor Steve Spicer  
MPT Gene Montgomery  
Alderman David Welch – arrived at 6:05 p.m.  
Alderman Sherwood Green  
Alderman Marci Kurtz*

*The following Councilmember was absent:*

*Alderman Rosemary Lindley*

*The following staff was present:*

*City Administrator Brick  
City Secretary Rushing  
Police Chief Heiman*

### PUBLIC COMMENTS (LIMITED TO THREE (3) MINUTES PER PERSON)

*No requests to address Council.*

### ITEMS FOR DISCUSSION:

#### 1. DISCUSS APPROVING THE FOLLOWING MINUTES:

- a. PUBLIC HEARING, WORKSHOP & REGULAR MEETING – SEPTEMBER 18, 2017
- b. WORKSHOP MEETING – OCTOBER 2, 2017
- c. REGULAR MEETING – OCTOBER 16, 2017
- d. WORKSHOP MEETING – NOVEMBER 6, 2017
- e. REGULAR MEETING – NOVEMBER 20, 2017
- f. WORKSHOP & SPECIAL CALLED MEETING – DECEMBER 4, 2017

*Mayor Spicer noted the minutes were provided to Council to review. Council had no corrections. No discussion.*

#### 2. DISCUSS CALLING THE CITY OFFICER'S GENERAL ELECTION FOR MAY 5, 2018.

*Mayor Spicer read the Order Calling for the City Officer's General Election for May 5, 2018 to elect 3 Alderman for two year term; he noted the seats on the ballot are Gene Montgomery, Sherwood Green and Marci Kurtz. No discussion.*

**3. DISCUSS AWARDING A BID FOR THE BULKHEAD AT THE MARINA.**

*A copy of the bids was provided to Council prior to the meeting. City Administrator Brick noted the city received two bids, one from Gulf Coast Marine Construction for \$64,056.28 and one from Island Marine Pile Drivers for \$74,915.00; he also noted neither bid included asphalt replacement. MPT Montgomery asked Mr. Brick if the city had a recommendation. Mr. Brick replied both companies have done work for the city in the past; therefore, he does not have a recommendation.*

**4. DISCUSS AUTHORIZING A BANK DEBIT CARD FOR CITY PURCHASES AND ESTABLISHING A POLICY FOR THE USE OF THE DEBIT CARD.**

*City Secretary Rushing explained the request for a city debit card; she said the city does not have a city credit card, that any and all city purchases made online by city staff or the Park Board are paid for using the city staff or Park Board member's personal credit card then the city has to process a reimbursement check to that individual. Mrs. Rushing noted having a city debit card would simplify the process, reduce individual hardship, will create better supervision, tracking and accounting of purchases. She also noted purchases made with the debit card would follow the same policy as check purchases. Mrs. Rushing suggests naming authorized users.*

**5. DISCUSS AN ORDINANCE OF THE CITY OF JAMAICA BEACH, TEXAS, ESTABLISHING STANDARDS FOR NETWORK NODES AND NODE SUPPORT POLES IN THE PUBLIC RIGHTS-OF-WAY IN THE CITY OF JAMAICA BEACH; MAKING VARIOUS FINDINGS OF FACT AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING FOR AN EFFECTIVE DATE.**

*City Administrator Brick provided a copy of the above caption ordinance to Council; he noted adoption of the ordinance was recommended by the City Attorney, Steve Schulz; Mr. Brick read the definition for network nodes. Alderman Welch provided a clearer explanation and description for network nodes. No further discussion.*

**ITEMS FOR CONSIDERATION:**

**1. CONSIDER FOR ACTION APPROVING THE FOLLOWING MINUTES:**

- a. PUBLIC HEARING, WORKSHOP & REGULAR MEETING – SEPTEMBER 18, 2017
- b. WORKSHOP MEETING – OCTOBER 2, 2017
- c. REGULAR MEETING – OCTOBER 16, 2017
- d. WORKSHOP MEETING – NOVEMBER 6, 2017
- e. REGULAR MEETING – NOVEMBER 20, 2017
- f. WORKSHOP & SPECIAL CALLED MEETING – DECEMBER 4, 2017

*Alderman Green motioned to approve the above listed minutes. Second by MPT Montgomery. Motion unanimously approved by those present.*

**2. CONSIDER FOR ACTION CALLING THE CITY OFFICER'S GENERAL ELECTION FOR MAY 5, 2018.**

*Alderman Kurtz motioned to approve the Order Calling for the City Officer's General Election for May 5, 2018. Second by Alderman Welch. Motion unanimously approved by those present.*

**3. CONSIDER FOR ACTION AWARDING A BID FOR THE BULKHEAD AT THE MARINA.**

*MPT Montgomery motioned to award the bid to Gulf Coast Marine Construction for \$64,056.28, with funding from the Budget Bulkhead M&R and Non-Budget Reserve for Bulkhead M&R. Second by Alderman Welch. Motion unanimously approved by those present.*

**4. CONSIDER FOR ACTION AUTHORIZING A BANK DEBIT CARD FOR CITY PURCHASES AND ESTABLISHING A POLICY FOR THE USE OF THE DEBIT CARD.**

*Alderman Welch motioned to approve a bank debit card for city purchases. Second by Alderman Green. Alderman Welch amended his motion naming the City Administrator and City Secretary as the authorized users. Second by Alderman Green. Motion unanimously approved by those present.*

**5. CONSIDER FOR ACTION AN ORDINANCE OF THE CITY OF JAMAICA BEACH, TEXAS, ESTABLISHING STANDARDS FOR NETWORK NODES AND NODE SUPPORT POLES IN THE PUBLIC RIGHTS-OF-WAY IN THE CITY OF JAMAICA BEACH; MAKING VARIOUS FINDINGS OF FACT AND PROVISIONS RELATED TO THE SUBJECT; AND PROVIDING FOR AN EFFECTIVE DATE.**

*Alderman Green motioned to approve the above caption Ordinance. Second by Alderman Welch. Motion unanimously approved by those present. Creating Ordinance 2018-1.*

#### **CITY ADMINISTRATOR'S REPORT**

*City Administrator Brick reported the "Jamaica Beach" letter that used to be above the realtor office have now been installed in the City Hall Museum; weather advisory.*

**MAYOR'S REPORT – No Report**

#### **ALDERMEN REPORTS**

*City Administrator Brick provided a report on behalf of Alderman Lindley – thanked everyone for their help with the Park Board Christmas Event; Save the Date for the Park Board Mardi Gras Celebration scheduled on February 10, 2018; Brick Fundraiser has reached over \$4,000 in sales.*

*MPT Montgomery, Alderman Kurtz, Alderman Green and Alderman Welch – No Reports*

#### **POLICE REPORT**

*Police Chief Heiman reported the JBPD December stats; police fleet update.*

#### **ADJOURN**

*Mayor Spicer said if there was no further business to come before Council he would call for a motion to adjourn. MPT Montgomery motioned the meeting be adjourned. Second by Alderman Green. Motion unanimously approved by those present. Meeting was adjourned at 6:17 p.m.*