



# CITY OF JAMAICA BEACH

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## CITY COUNCIL SPECIAL MEETING MINUTES

**November 30, 2023  
6:00 P.M.**

### **CALL TO ORDER AND ROLL CALL OF MEMBERS:**

*Mayor Sharon Bower called the meeting to order at 6:00 pm*

*The following Council Members were present:*

*Mayor Sharon Bower  
Mayor Pro Tem Gil Madray  
Alderman Sherwood Green  
Alderswoman Lorraine Jones  
Alderman Russell Rupertus*

*The following Council Members were absent:*

*Alderman David Welch*

*The following staff were present:*

*Director of Operations – Robert Quintero  
Police Chief – Raymond Garivey  
Finance Clerk - Ester Abrego  
Water Clerk – Tina Sifuentes  
Building/STR Clerk – Bailey Clement*

### **PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS**

**SPECIAL PRESENTATION:** None

Mayor Sharon Bower requested each of the candidates for City Administrator announce themselves. Neal Wendele, Kendal Francis, Manuel DeLaRosa

### **ANNOUNCEMENTS:**

Mayor Bower announced that the City Christmas Party will be held at the park on December 2, 2023. Santa and Mrs. Claus will be in attendance. The golf cart parade will begin at 5:15 pm and the boat parade at 6:45 pm. There will be awards for first place and runner up. The Houston Galveston Area is conducting a broadband internet survey. The survey is online and on the city website.

### **PUBLIC COMMENTS:**

### **REPORTS FROM DIRECTORS, POLICE, AND FIRE:**

- Chief of Police, Garivey – None
- Director of Operations, Quintero – None
- Fire Chief, Baden – None

**APPROVAL OF MINUTES:** None

**ALDERMAN REPORTS:**

**Mayor Pro Tem Madray:** No report

**Alderman Green:** No report

**Alderwoman Jones:** Cindy and Jake with Way West Grill is doing their annual Blue Santa Toy Drive and Pie in the FACE for the winner. Like last year, there will be two teams: the Mayor and City Council and our Full Time Police Officers. The team with the most toys gets Cindy's SPECIAL pie. Way West Grill will do a FB Live in a few days. I have offered to video it and put it on YouTube. The Pie in the Face event will be sometime in January.

**Alderman Rupertus:** No report

**NEW BUSINESS:**

- 1. Discussion, consideration, and possibly take action to approve Ordinance 2023-17 AN ORDINANCE CREATING THE POSITION OF CITY ADMINISTRATOR AND REPLACING ORDINANCE 99-7.**

Mayor Bower read the above caption. No discussion was made.

*Motion made by Alderman Green to **approve**, seconded by Alderwoman Jones*

**VOTE**

**4 AYES (Green, Rupertus, Jones, Madray)**

**1 ABSENT**

**0 NAYS**

**0 ABSTAIN**

**MOTION PASSED**

**MAYOR'S REPORT:**

Mayor Sharon Bower thanked staff for meeting with the candidates. There have been additional panel issues with the Bayside Lift Station, and she is waiting on quotes. Reminder that the Polar Plunge is January 6<sup>th</sup>.

**EXECUTIVE SESSION:**

The meeting convened to executive session at 5:39 pm.

1. Personnel – Interview three candidates for the position of City Administrator.

**RECONVENE:**

The meeting reconvened at 8:39 pm.

1. Action from Executive Session
  - i. Approve Mayor to offer position to Kendal Francis and negotiate terms for City Administrator.

*Motion made by Alderwoman Jones to **approve**, seconded by Mayor Pro Tem Madray*

**VOTE**

**4 AYES (Green, Rupertus, Jones, Madray)**

**1 ABSENT (Welch)**

**0 NAYS**

**0 ABSTAIN**

**MOTION PASSED**

**ADJOURNMENT:**

Motion made by Alderman Rupertus to **adjourn**, seconded by Alderwoman Jones. Meeting adjourned at 8:42 p.m.